Board of Trustees Records, 1746-2018: Finding Aid

The University Archives appreciates the generous support of the Society of Colonial Wars in the State of New Jersey who underwrote preservation efforts on the University Charter.

### Summary Information

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<thead>
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<th>Call number:</th>
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<tbody>
<tr>
<td>Repository:</td>
<td>Princeton University. Library. Dept. of Rare Books and Special Collections.</td>
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<td>Seeley G. Mudd Manuscript Library.</td>
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<tr>
<td></td>
<td>Princeton University Archives.</td>
</tr>
<tr>
<td></td>
<td>65 Olden Street Princeton, New Jersey 08540 USA</td>
</tr>
<tr>
<td>Size:</td>
<td>51.9 linear feet</td>
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<tr>
<td></td>
<td>197 volumes, 68 archival boxes, one 11x17 box</td>
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<td>Language(s) of Material:</td>
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<tr>
<td>Abstract:</td>
<td>This collection provides the most basic source of information about Princeton University’s governing body. In addition to minutes of the Trustees’ meetings, the collection contains related papers and reports, organized according to purpose.</td>
</tr>
<tr>
<td>Location:</td>
<td>This collection is stored onsite at the Mudd Manuscript Library.</td>
</tr>
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</table>
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Since its incorporation in 1746, the College of New Jersey (renamed Princeton University in 1896) has been governed by a Board of Trustees, headed ex officio by the Governor of New Jersey and the president of the college. The Trustees are responsible for the overarching policies that guide the trajectory of the university. Traditionally, committees of Trustees have concerned themselves with the major aspects of maintaining and running a university: finance, infrastructure, staff, curriculum, and student life.

The minutes document the Board of Trustees’ concerns with overall policy and administration of the University. The other records provide context to the minutes, in the form of background material, especially correspondence and reports. They also provide information on Trustee actions taken through their appointed committees but not necessarily recorded in the minutes.

All Trustee minutes and records are closed for 40 years from the date of their creation. Access to the original Second Charter of the College of New Jersey is not permitted under normal circumstances, given the availability of digital surrogates and printed text.

Single photocopies may be made for research purposes. For quotations that are fair use as defined under U. S. Copyright Law, no permission to cite or publish is required. The Trustees of Princeton University hold copyright to all materials generated by Princeton University employees in the course of their work. If copyright is held by Princeton University, researchers will not need to obtain permission, complete any forms, or receive a letter to move forward with non-commercial use of materials from the Mudd Library. For materials where the copyright is not held by the University, researchers are responsible for determining who may hold the copyright and obtaining approval from them. If you have a question about who owns the copyright for an item, you may request clarification by emailing mudd@princeton.edu.

An online index is available for the minutes spanning 1748-1894. Indexes for volumes covering 1868-1898 are found in the individual volumes.

Also, Volume 44A of Series 1, Minutes, consists of photocopies of old index cards spanning 1898-1976. Series 9 consists of a card index to the Board of Trustee Minutes that covers the period roughly from 1900 to the mid 1970s.
Provenance and Acquisition

Board of Trustee records are periodically transferred to the University Archives from the Office of the Vice President and Secretary.

Appraisal

Appraisal information was not recorded at time of processing.

Location of Copies or Alternate Formats

Digital images of the Volumes I through VIII of the Trustees minutes and of the second charter of the College of New Jersey are available via the Princeton University Library Digital Collections website.

Preferred Citation

Identification of specific item; Date (if known); Board of Trustees Minutes and Records, Box and Folder Number; University Archives, Department of Rare Books and Special Collections, Princeton University Library.

Encoding


Descriptive Rules Used

Finding aid content adheres to that prescribed by Describing Archives: A Content Standard.

Subject Headings

• Princeton University -- Administration.
• Princeton University. Trustees.
• Education, Higher.
• Minutes.
• Records.
• Meetings.
• Bylaws.
Description:

- Volume 2: Words in margin indicate subject of discussion
- Volume 4: Concludes with an accounting of the College's funds
- Volume 10: First typed volume; also information on new courses

The first volume (1748-1796) is a gold mine of information about the personalities and activities of the young College of New Jersey. As these minutes date from the very beginning of the College, they address the multitude of issues and problems the trustees initially addressed. It was the era of the group decision, with the entire Board involved in solving every type of problem at their infrequent (two or three times a year) meetings. This volume is contained in two forms: the original volume (which does not circulate) and a typed transcript in two parts. The minutes contain the names of officials, trustees, teachers, and students. They also provide a record of the major decisions of the College (such as the election of new presidents) as well as smaller ones (such as which foods the steward could sell to students and where the account books would be kept). Unfortunately, the discussion that led to such decisions was rarely recorded, although many letters, bills, and documents were often copied out into the minutes (though not all reports mentioned are transcribed). Researchers will find information related to the standards for admission and graduation; legacies received; names of members of the graduating classes; names of recipients of honorary degrees; the list of books donated by Governor Jonathan Belcher; the hiring and firing of tutors; the selection and election of presidents; the purchase and sale of land; the establishment of accounting methods; the maintenance of the College facilities; fundraising efforts; the running of the Grammar School; the rate of board for students; and the continual hiring and firing of stewards. Perhaps the most frequent topic of discussion in the early records is the state of the College's finances and the difficulty in finding an acceptable method of record-keeping.

With a slight adjustment of details (such as the tutors becoming professors and the refectory becoming the eating clubs), these continue to be the dominant concerns of the trustees: staff, discipline, curriculum, finances, infrastructure, and the students' successful completion of their courses.

The President's Report is the best source of a picture of the state and nature of the College at any particular time.

Volumes 2-12 (1797-1915) are very similar in structure and nature to Volume 1. They grow progressively longer, but there is no equivalent increase in depth or detail. A few notes:

Volumes 13-91C (1915-1993) are quarto-sized volumes and noticeably different in style to the earlier volumes. The minutes now become a mixture of short accounts of the flow of the meetings followed by printed reports prepared in advance of the meetings. The trustees met every October, January, April and June (with occasional special meetings) during this period. These later minutes provide less of an account of a single meeting than a repository of reports by specialized committees researching narrower topics. While the information about Princeton becomes more specific, there is less of a chance to comprehend the opinions and leanings of the various trustees.
The topics addressed by the standing committees whose reports are represented in these volumes include finance, the curriculum, grounds and buildings, clubs, morals and physical education, the graduate school, the library, and undergraduate life.

Arrangement: Arranged chronologically by meeting date.

Access:
Minutes are closed for a 40-year period.

1748-1796 Volume: 1
Access:
(DOES NOT CIRCULATE)

1748-1777 Volume: 1A
Description: (typed copy)

1778-1796 Volume: 1B
Description: (typed copy)

1797 April 11-1823 September 25 Volume: 2
1824 April 13-1850 June 26 Volume: 3
Index to Volumes 1-3, 1748-1850 Volume: 3A
Description: (Indexes Vols. 1-3)

1850 December 17-1868 June 24 Volume: 4
1850 December 17-1868 June 24 Volume: 4A
Description: (Indexes to Vol. 4)

1868 October 26-1878 February 14 Volume: 5
Description: (Index begins p. 721)

1878 June 17-1886 November 11 Volume: 6
Description: (Index begins p. 787)

1887 February 10-1894 February 8 Volume: 7
Description: (Index begins p. 797)

1894 June 11-1898 October 21 Volume: 8
Description: (Index begins p. 775)

1898 December 8-1901 March 14 Volume: 9
1901 June 10-1908 January 9 Volume: 10
1908 April 9-1913 June 9 Volume: 11
1913 October 21-1915 January 14 Volume: 12
1915 April 8-1915 June 15 Volume: 13
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1980 January

Access: [Closed until January 2020]

1980 April

Access: [Closed until April 2020]

1980 June

Access: [Closed until June 2020]

1980 October

Access: [Closed until October 2020]

1981 January

Volume: 76C

Volume: 76D

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1982 January Volume: 80B

Access: [Closed until January 2022]

1982 April Volume: 80C

Access: [Closed until April 2022]

1982 June Volume: 80D

Access: [Closed until June 2022]

1982 October Volume: 81A

Access: [Closed until October 2022]

1983 January Volume: 81B

Access: [Closed until January 2023]

1983 April Volume: 81C

Access: [Closed until April 2023]

1983 June Volume: 81D

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1992 October
Volume: 91A

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1993 January
Volume: 91B
Access:
[Closed until January 2033]

1993 April
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[Closed until April 2033]

1993 June-2008 September
Access:
Trustees minutes are closed for 40 years from the date of their creation.

2008 November-2011 April
Access:
Trustees minutes are closed for 40 years from the date of their creation.

2011 November-2013 January
Access:
Trustees minutes are closed for 40 years from the date of their creation.

2011 May-2014 June
Access:
Trustees minutes are closed for 40 years from the date of their creation.

2014 September-2015 March
Access:
Trustees minutes are closed for 40 years from the date of their creation.

June 2015 Board of Trustee Meeting Minutes, 2015 June
Access:
Trustees minutes are closed for 40 years from the date of their creation.

September 2015 Board of Trustee Meeting Minutes, 2015 September
accessionnumber: AR.2018.004
Access:
Trustees minutes are closed for 40 years from the date of their creation.

November 2015 Board of Trustee Meeting Minutes, 2015 November
accessionnumber: AR.2018.004
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Trustees minutes are closed for 40 years from the date of their creation.

January 2016 Board of Trustee Meeting Minutes, 2016 January
accessionnumber: AR.2018.004
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Trustees minutes are closed for 40 years from the date of their creation.

April 2016 Board of Trustee Meeting Minutes, 2016 April
accessionnumber: AR.2018.004
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Trustees minutes are closed for 40 years from the date of their creation.

May 2016 Board of Trustee Meeting Minutes, 2016 May
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Trustees minutes are closed for 40 years from the date of their creation.

September 2016 Board of Trustee Meeting Minutes, 2016 September
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November 2016 Board of Trustee Meeting Minutes, 2016 November
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January 2017 Board of Trustee Meeting Minutes, 2017 November
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April 2017 Board of Trustee Meeting Minutes, 2017 April
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June 2017 Board of Trustee Meeting Minutes, 2017 April
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January 2018 Board of Trustee Meeting Minutes, 2018 January
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Access:
Trustees minutes are closed for 40 years from the date of their creation.

Series 2: Trustees Charters and Bylaws, and other College Rules, 1746-2006

Description:

- "Rough Minutes of the Proceedings of the Board of Trustees of the College of New Jersey, Begun May 4, 1813" [4 May 1813 - 9 April 1823] These "rough minutes" match very closely the final copies of the minutes. The handwriting is a bit rougher, but these are also indexed. Clearly these "rough minutes" were written down after the conclusion of the meetings.

- "Rough Minutes of the Proceedings of the Board of Trustees of the College of New Jersey, Begun May 12, 1823" [12 May 1823 - 15 April 1835]

- "Scratch Minutes of the Board of Trustees" [27 September 1803 -1 October 1812] are found disbound in Series 5, Meeting Records and other Subject Files. After 1835, rough minutes are no longer bound and are found in individual folders for each meeting in Series 5.
Several facsimile copies of the Charter as well as statements of the rules by which the trustees govern themselves.

College Laws and Customs; Rules and Regulations; College Handbook. These laws concern the admission, conduct, and requirements of students and faculty (rather than the trustees). Similar rules were printed in the College's catalogue when it was first produced in the 1840s. The "laws" and "rules and regulations" vary in exact title. The "handbooks" are summaries of the more extensive information on courses (offerings and examinations) located in the College's Catalogue. The last two folders contain Latin catechisms.

Series 2 contains one bound volume, "Charter and Bye-Laws of the College of New Jersey, Princeton 1825," with foreword by Alexander Leitch, written in 1961, when the volume was bound. It also contains extracts of various wills. The volume spans 1783 to 1825 and has a table of contents.

The series also contains:

Arrangement: Arranged according to topic.

Second Charter of the College of New Jersey, 1748

Box: CHARTER
Folder: 1

Facsimiles of charter, dates not examined

Box: 1 Folder: 1

Certified Copy of Certificate of Amendment of and Changes in The Charter of the Trustees of Princeton University, 1926

Box: 1 Folder: 1A

Size: 1 folder

Trustees Charter and By-Laws, 1819-1963


Box: 1 Folder: 2-10

1963

Box: 1 Folder: 11

Description: (1972 reprint)

Trustees By-Laws, 1876-1972

1876, 1877, 1881, 1883, 1903, 1913, 1876, 1877, 1881, 1883, 1903, 1913

Box: 1 Folder: 12-17

Amendments to the By-Laws, 1909

Size: 1 folder

Reports of the Special Committee upon Amendments to the By-Laws and the Committee on the Revision of the By-Laws, 1912-1913

1913

Box: 1 Folder: 19

Description: (1914 reprint)


Box: 1 Folder: 20-26
<table>
<thead>
<tr>
<th>Year(s)</th>
<th>Document Description</th>
<th>Box: Folder</th>
</tr>
</thead>
<tbody>
<tr>
<td>1972 Trustees By-Laws with 1975 amendments, 1972</td>
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<td>2-12</td>
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<tr>
<td>Proposed Amendments to By-Laws, 1974</td>
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<td>2-13</td>
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<td>Trustee By-Laws, 1977</td>
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<td>1977 Trustee By-Laws with 1979 amendments, 1979</td>
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<tr>
<td>1982 Trustee By-Laws with 1986 amendments, 1986</td>
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<td>Amendment concerning trustee oath, 1989</td>
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<td>Bylaws, 1998, 2000</td>
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<td>Bylaws, 2006</td>
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<td>Laws and Customs of New Jersey College (transcript), 1748</td>
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<td>Laws and Customs of the College, 1748, 1754, 1757-1760, 1763, 1764</td>
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<td>Laws of the College, 1746-1888</td>
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<td>3-3</td>
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<td>1746-1764</td>
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<tr>
<td>1794</td>
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<td>3-4</td>
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<td>Description: Copied by Joseph Bonny, Class of 1793</td>
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<td>1794, 1802, 1813, 1819, 1832, 1839, 1846, 1851, 1860, 1870, 1875, 1880, 1882, 1885, 1886, 1888, 1794, 1802, 1813, 1819, 1832, 1839, 1846, 1851, 1860, 1870, 1875, 1880, 1882, 1885, 1886, 1888</td>
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<td>Rules, 1882-1963</td>
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<td>Pertaining to Students, 1882, 1896, 1900</td>
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<td>3A-1-3</td>
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<tr>
<td>Absences, undated</td>
<td></td>
<td>3A-4</td>
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<tr>
<td>Examinations, undated</td>
<td></td>
<td>3A-5</td>
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<td>Failures from courses and absence from examinations, undated</td>
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<td>3A-6</td>
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<tr>
<td>Conduct and discipline, undated</td>
<td></td>
<td>3A-7</td>
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<tr>
<td>Chapel, undated</td>
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<td>3A-8</td>
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<tr>
<td>Proposed amendments, faculty committee resolutions, 1882-1929</td>
<td></td>
<td>3A-9</td>
</tr>
</tbody>
</table>
Series 3: Executive Committee Minutes, 1919 June-1968

Description: Series 3 documents the Executive Committee (which was known as the Administrative Committee from its founding in 1919 until November 1924). It met almost monthly in New York during the academic year. It discussed problems best addressed by a small and knowledgeable group of people, centered around the president. It discussed a variety of topics, ranging across the areas of the various other trustee committees.

Arrangement: Arranged according to topic.

Access: Closed for 40 years.

Minutes, 1919 June-1968

1919 June-1933 May Volume: 1
Description: (typed and bound)

1933 October-1945 May Volume: 2
Description: (typed and bound)

1945 July-1955 May Volume: 3
Description: (typed and bound)

Description: (notes, correspondence, drafts)

1968 Box: 4 Folder: 6

Series 4: Meeting Records and other Subject Files, 1746-1988

Description: Series 4 contains a variety of types of papers, and incorporates both original documents and photocopies and photostats of material located elsewhere. Materials are arranged according to chronological order rather than by type or theme. These papers include: reports of special committees; motions; lists of committee members; financial reports and listings; lists of committee findings; copies of Princeton's Charter and other statutory documents; materials related to fundraising efforts and accounting procedures; letters; and the "rough minutes" of trustees meetings. The last are not verbatim accounts or notes made during meetings, but rather preliminary drafts of the narrative written upon the completion of the meeting. Attached to the rough minutes are drafts of reports offered by committees, which may or may not have been recopied into the final draft of the minutes. The
rough minutes are an excellent place to search for further, detailed information but may not necessarily provide a one-to-one correspondence with the finished minutes. A large portion of these materials correspond to trustee meetings and contain background materials pertaining to the meeting.

Arrangement: Arranged chronologically.

- Miscellaneous, undated
  - Box: 5 Folder: 1
- 1746 Charter, 1746
  - Description: (facsimile of Society for the Propagation of the Gosepl transcript)
  - Box: 5 Folder: 2
- Advertisement for students, 1746-1747
  - Box: 5 Folder: 3
- Excerpts from New Jersey State Library Manuscript Collection regarding Princeton, 1775-1821
  - Box: 5 Folder: 4
- List of trustees and dates of election and retirement, 1748-1862
  - Box: 5 Folder: 5
- Jeremiah Halsey, Clerk-West Indies Solicitor, 1772
  - Box: 5 Folder: 6
- Finance Committee Report, 1775
  - Box: 5 Folder: 7
- 1780 Charter Amendment, 1780
  - Box: 5 Folder: 8
- Subscription Lists (Rev. Alexander Miller), 1784-1785
  - Box: 5 Folder: 9
- Funding Petition, 1784
  - Box: 5 Folder: 10
- College wood lots, 1785
  - Box: 5 Folder: 11
- Rough Minutes, 1793 April 9-1796 April 12
  - Box: 5 Folder: 12
- Treasury Account, 1794
  - Box: 5 Folder: 13
- Printed letter soliciting funds after the Nassau Hall fire March, 1802
  - Box: 5 Folder: 14
- Subscription lists and Commission to Clarke and Bryant, 1802
  - Box: 5 Folder: 15
- Subscription Lists, 1802
  - Pennsylvania, 1802
    - Box: 5 Folder: 16
  - Delaware, 1802
    - Box: 5 Folder: 17
  - Maryland, 1802
    - Box: 5 Folder: 18
  - New Hampshire, 1802
    - Box: 5 Folder: 19
  - New York, 1802
    - Box: 5 Folder: 20
  - Virginia, 1802
    - Box: 5 Folder: 21
  - Places not named, 1802
    - Box: 5 Folder: 22
- Rough Minutes, 1802 September
  - Box: 5 Folder: 23
- Rough Minutes, parts 1-3, 1803 September-1812 October
  - Box: 5 Folder: 24-26
Series 4: Meeting Records and other Subject Files ... (Continued)

- Rough Minutes, part 4, 1803 September-1812 October
- John Bayard Account, 1803
- Letters and Accounts, 1803-1807
- Account of Charitable Funds, 1807
- Printed, Post-fire Circular, 1804
- Voight’s Orrery, 1804
- Stockton Letter, 1805
- Account of Books Shipped from London, 1805
- Printed prospectus for students and announcement of completed restoration of Nassau Hall, 1807
- Letter, Bond, 1810
- Letter Calling Meeting of Board, 1815
- 67 High Street Bonds, 1816
- Letters, Accounts, Bonds, 1816-1817
- Printed petition to NJ State Legislature, 1819
- Bond, 1820
- Faculty report of Senior Class Examinations, 1822
- Reports to Committee of Repair, 1822
- Rough Minutes, 1823
- Letters, Resolutions, Faculty Report on Senior Class Exams, 1823
- Letters, Miscellaneous Committee Reports, 1823-1824
- Rough Minutes, Committee Reports, 1824
- Rough Minutes, 1825 April
- Rough Minutes, 1825 September
- Printed Petition to New Jersey Legislature, and Faculty Report on Senior Class Examinations, 1825
- Rough Minutes, and Faculty Report on Senior Class Examinations, 1826
- Rough Minutes, 1827 April
- Rough Minutes, Report of Committee on Repairs, and Faculty Curriculum Recommendation, 1828 September
- Rough Minutes, 1828 April
- Rough Minutes, 1828 September
- Rough Minutes, Docket, 1829 April
Rough Minutes, Letters, 1829 September
Box: 7 Folder: 2

Rough Minutes, Letters, 1830
Box: 7 Folder: 3

Rough Minutes, 1831 April
Box: 7 Folder: 4

Rough Minutes, 1831 September
Box: 7 Folder: 5

Rough Minutes, 1832 April
Box: 7 Folder: 6

Rough Minutes, 1832 September
Box: 7 Folder: 7

Rough Minutes, Accounts, Printed Indenture, 1833 February
Box: 7 Folder: 8

Rough Minutes, Accounts, 1833 September
Box: 7 Folder: 9

Rough Minutes, Letter, Report of the Building Committee April, 1834
Box: 7 Folder: 10

Rough Minutes, 1834 September
Box: 7 Folder: 11

Rough Minutes, Docket, 1835 April
Box: 7 Folder: 12

Rough Minutes, Letters, 1835 September
Box: 7 Folder: 13

Rough Minutes, Letter, 1836 April
Box: 7 Folder: 14

Rough Minutes, Faculty Committee Report on Degree Recommendations, 1836 September
Box: 7 Folder: 15

Rough Minutes, Docket, Accounts, 1837 April
Box: 7 Folder: 16

Rough Minutes, Letters, 1837 September
Box: 7 Folder: 17

Rough Minutes, Letters, Accounts, 1838 April
Box: 7 Folder: 18

Rough Minutes, Docket, 1838 September
Box: 7 Folder: 19

Rough Minutes, Bonds, Letters, the Report of the Committee on Refectories, 1839 April
Box: 7 Folder: 20

Rough Minutes, Bonds, Accounts, Letters, 1839 September
Box: 7 Folder: 21

Rough Minutes, Letters, 1840 April
Box: 7 Folder: 22

Rough Minutes, 1840 September
Box: 7 Folder: 23

Rough Minutes, Accounts, 1841 April
Box: 8 Folder: 1

Rough Minutes, Faculty Degree Recommendations, Docket, Bonds, 1841 September
Box: 8 Folder: 2

Rough Minutes, 1842 April
Box: 8 Folder: 3

Rough Minutes, Docket, 1842 September
Box: 8 Folder: 4

Rough Minutes, Faculty Degree Recommendations, Finance Committee Report, 1843 September
Box: 8 Folder: 5

Letters on Dod Fence, 1843-1845
Box: 8 Folder: 6

Rough Minutes, 1843 April
Box: 8 Folder: 7
Rough Minutes, Docket, 1844 March  
Box: 8 Folder: 8

Rough Minutes, Docket, Accounts, Letter, 1844 June  
Box: 8 Folder: 9

Rough Minutes, Docket, Finance Committee Report, Faculty Degree Recommendations, 1844 December  
Box: 8 Folder: 10

Rough Minutes, 1845 June  
Box: 8 Folder: 11

Rough Minutes, Receipt, Letter, 1845 December  
Box: 8 Folder: 12

Rough Minutes, Docket, Mortgage, 1846 June  
Box: 8 Folder: 13

Rough Minutes, Faculty Degree Recommendations, 1846 December  
Box: 8 Folder: 14

Rough Minutes, Docket, 1847 June  
Box: 8 Folder: 15

Rough Minutes, 1847 December  
Box: 8 Folder: 16

Rough Minutes, Docket, Letters, Accounts, Faculty Degree Recommendations, 1848 June  
Box: 8 Folder: 17

Rough Minutes, 1848 December  
Box: 8 Folder: 18

Letters, Bonds, 1849  
Box: 8 Folder: 19

Rough Minutes, Docket, 1849 June  
Box: 8 Folder: 20

Rough Minutes, 1849 October 12  
Box: 8 Folder: 21

Rough Minutes, Docket, Receipt, 1850 June  
Box: 8 Folder: 22

Rough Minutes, Letter, 1850 December  
Box: 8 Folder: 23

Student Accounts, Bonds, Letters, Receipts, 1851  
Box: 8 Folder: 24

Rough Minutes, Student Accounts, 1851 December  
Box: 8 Folder: 25

Rough Minutes, Docket, 1852 June  
Box: 8 Folder: 26

Letters, Bonds, Accounts, Report of Committee on the State of the College, 1852  
Box: 8 Folder: 27

Rough Minutes, 1852 June, 1852 December  
Box: 8 Folder: 28-29

Letters, Accounts, Bonds, List of Committees, 1853  
Box: 8 Folder: 30

Rough Minutes, 1853 June, 1853 December  
Box: 8 Folder: 31-32

Resolutions, Letters, Accounts, Bonds, Faculty Degree Recommendations, Honorary Degree List, 1854  
Box: 8 Folder: 33

Rough Minutes, Docket, 1854 June, 1854 December  
Box: 8 Folder: 34-35

Resolutions, Letters, Faculty Degree Recommendations, Honorary Degree List, 1855  
Box: 8 Folder: 36
Rough Minutes, 1855 March 4  
Rough Minutes, Docket, 1855 December  
Rebuilding of Nassau Hall (Letters, Committee Reports, Subscriptions), 1856-1857  
Rough Minutes, 1856 June 12  
Elizabeth Gulick Deed, 1861  
Trustee Meeting, 1863 June 23-1864 December 20  
Joseph Henry Account, 1865 June  
Trustee Meeting, 1865 June 26-1952 June 16  
1865 June 26-1866 December 19  
1867 February 6-1869 December 22  
1870 June 27-1873 December 17  
1874 June 22-1877 June 18  
1877 November 8-1879 November 13  
1880 February 12-1882 November 9  
1883 February 8-1885 December 3  
1886 February 11-1888 November 8  
1889 February 14-1892 November 10  
1893 February 9-1895 November 14  
1896 February 13-1897 December 23  
1898 March 10-1900 June 11  
1900 October 19-1902 June 9  
1902 October 21-1904 June 13  
1904 October 21-1906 June 11  
1906 October 20-1908 April 9  
1908 June 8-1910 January 13  
1910 February 10-1911 April 13
1911 June 12-1912 June 10  
1912 October 24-1914 April 9  
1914 June 15-1916 April 13  
1916 June 12-1918 October 24  
1919 January 9-1921 January 13  
1921 April 14-1923 November 24  
1924 January 10-1926 June 21  
1926 October 28-1929 June 17  
1929 October 24-1932 June 20  
1932 October 22-1935 January 10  
1935 April 11-1937 June 21  
1937 October 28-1940 October 24  
1941 January 9-1943 June 28  
1943 October 28-1946 April 18  
1946 June 20-1948 January 8  
1948 April 15-1950 October 26  
1950 June 12-1952 June 16  

Trustee Meeting Bulletins, 1920-1932, 1935
Lists of Standing Committees, 1900-1909
Trustee Meeting Dockets, 1901-1917, 1929-1948
Trustee Attendance Book, 1901-1945
<table>
<thead>
<tr>
<th>Description</th>
<th>Box: 44 Folder:</th>
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<tbody>
<tr>
<td>Trustee letter, 1910 (regarding Imbrie resignation)</td>
<td>13</td>
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<tr>
<td>Trustee letter, 1913 (regarding land for Princeton railroad station)</td>
<td>14</td>
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<tr>
<td>Report on Psychiatric Services, 1953-1954</td>
<td>15</td>
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<tr>
<td>Dodd's Report to trustees, 1955</td>
<td>16</td>
</tr>
<tr>
<td>Bureau of Student Aid and Employment Audits, 1955-1957</td>
<td>17</td>
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<tr>
<td>Study presented to Trustees,&quot;The Course Ahead&quot;, 1964 April</td>
<td>19</td>
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<tr>
<td>Wm. Kirkland to Robert Goheen, 1964 (regarding Mandatory trustee retirement)</td>
<td>20</td>
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<tr>
<td>Goheen memo to trustees, 1968</td>
<td>21</td>
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<tr>
<td>List of Trustees, 1984-1986</td>
<td>22</td>
</tr>
</tbody>
</table>

**Series 5: Committee Records, 1746-2000 April 15**

**Description:** Includes Committee Records.

**Arrangement:** Series 5 is subdivided into nine subseries, each containing the records of a particular Trustee committee: curriculum, finance, honorary degrees, grounds and buildings, graduate school, library, nomination, university affairs, and miscellaneous committees, and arranged chronologically therein.

**Subseries 5A: Curriculum Committee Records, 1913-1969 January 11**

**Description:** Curriculum Committee Records, 1916-1969, contains reports and minutes related to the work of the Curriculum Committee.

**Arrangement:** No arrangement action taken or arrangement information not recorded at the time of processing.

**Access:**

Closed for 40 years.
Reports, Minutes, 1936-1951  Box: 45 Folder: 8-23

Report of the Dean of the Faculty to the Curriculum Committee, 1956 October 25  Box: 45 Folder: 24

Report of Committee on the Curriculum to the Board of Trustees, 1957 April 12  Box: 45 Folder: 24A


Subcommittee on Admission Policy Draft Report, 1959  Box: 45 Folder: 27


<table>
<thead>
<tr>
<th>Subseries 5B: Finance Committee Records, 1869-1969</th>
</tr>
</thead>
</table>

**Arrangement:** No arrangement action taken or arrangement information not recorded at the time of processing.

**Description:** Finance Committee Records, 1869-1969, contains reports and minutes related to the work of the Finance Committee of the trustees, as well as its predecessor, the Business Committee, which operated from 1869 until 1876. Attached to the Finance Committee Records is a box with reports from 1920 and 1921 related to records on university organization.

**Access:**
Closed for 40 years.

Business Committee Minutes, 1869-1876  Box: 47 Folder: 1

Index of Finance Committee Chairman's Reports, 1909-1912  Box: 47 Folder: 2-3

Description: (compiled by Edward Wright Sheldon)

Finance Committee Chairman's Reports, 1909-1912  Box: 47 Folder: 4-7

Finance Committee Reports, Minutes, 1909-1913  Box: 47 Folder: 8-12

Finance Committee Minutes, 1914-1918  Box: 47 Folder: 13-17

Finance Committee Reports, Minutes, 1919  Box: 47 Folder: 18

Finance Committee Minutes, 1920  Box: 47 Folder: 19

Records on University Organizations, 1920-1921  Box: 47A Folder: 1

Finance Committee Reports, Minutes, 1930-1938  Box: 48 Folder: 1-9

Finance Committee Minutes, 1953-1955  Box: 48 Folder: 10-12
### Subseries 5C: Committee on the Graduate School, 1896-1946

**Arrangement:** No arrangement action taken or arrangement information not recorded at the time of processing.

**Description:** Committee on the Graduate School, 1896-1946, contains reports related to the work of the committee on the organization and direction of the Graduate School.

- **List of Measures Adopted by the Board on Recommendation of University Faculty, 1896-1910**
  - Box: 49 Folder: 1
- **Reports, 1901-1914**
  - Box: 49 Folder: 2-15
- **Bound volume of History and Organization of the Graduate School at Princeton University, undated**
  - Box: 49 Folder: 16
- **Four bound volumes of committee minutes, 1901-1946**
  - Box: 49

### Subseries 5D: Committee on Grounds and Buildings, 1898-1959

**Arrangement:** No arrangement action taken or arrangement information not recorded at the time of processing.

**Description:** Committee on Grounds and Buildings, 1898-1959, contains reports, correspondence, and minutes related to the work of the committee on grounds and buildings.

**Access:**
- Closed for 40 years.

- **Minutes, 1898-1899**
  - Box: 50 Folder: 1-2
- **Curator Reports and Letters, 1898-1900**
  - Box: 50 Folder: 3
- **Minutes, 1900-1901**
  - Box: 50 Folder: 4-5
- **Curator Reports and Letters, 1901-1904**
  - Box: 50 Folder: 6-8
- **Minutes, 1904-1905**
  - Box: 50 Folder: 9
- **Minutes of the University Power Company, 1904-1935**
  - Box: 50 Folder: 10
- **Minutes, Correspondence, 1906**
  - Box: 50 Folder: 11
Subseries 5E: Committee on Honorary Degrees, 1746-1971

**Arrangement:** No arrangement action taken or arrangement information not recorded at the time of processing.

**Description:** Committee on Honorary Degrees, 1746-1964, contains lists honorary degrees recipients, memoranda, standards and rules, correspondence, and list of nominations.

**Access:**
Closed for 40 years.

<table>
<thead>
<tr>
<th>Minutes, 1907-1908</th>
<th>Box: 50 Folder: 12-13</th>
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<tbody>
<tr>
<td>Minutes, Reports, 1909-1910</td>
<td>Box: 50 Folder: 14-15</td>
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<tr>
<td>Minutes, Reports, Correspondence, 1911-1920</td>
<td>Box: 50 Folder: 16-25</td>
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<tr>
<td>Minutes, Reports, 1921-1923</td>
<td>Box: 51 Folder: 1-3</td>
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<td>Minutes, Reports, Correspondence, 1924</td>
<td>Box: 51 Folder: 4</td>
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<td>Minutes, Reports, 1925-1926</td>
<td>Box: 51 Folder: 5-6</td>
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<tr>
<td>Minutes, Correspondence, 1927-1928</td>
<td>Box: 51 Folder: 7-8</td>
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<tr>
<td>Minutes, 1929-1933</td>
<td>Box: 51 Folder: 9-13</td>
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<td>Extracts from Minutes re the Dodge Memorial Archway, 1931-1945</td>
<td>Box: 51 Folder: 14</td>
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<td>Minutes, Reports, 1934</td>
<td>Box: 51 Folder: 15</td>
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<tr>
<td>Minutes, 1935</td>
<td>Box: 51 Folder: 16</td>
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<tr>
<td>Minutes, Reports, 1936</td>
<td>Box: 51 Folder: 17</td>
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<td>Minutes, 1937</td>
<td>Box: 51 Folder: 18</td>
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<td>Minutes, Reports, 1938-1939</td>
<td>Box: 51 Folder: 19-20</td>
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<tr>
<td>Minutes, 1940-1946</td>
<td>Box: 51 Folder: 21-27</td>
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<tr>
<td>Minutes, Correspondence, 1947</td>
<td>Box: 51 Folder: 28</td>
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<tr>
<td>Room Rent Data, 1948-1949</td>
<td>Box: 51 Folder: 29</td>
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<tr>
<td>Special Sub-Committee Report on Allocation of Area East of Palmer Stadium, 1950</td>
<td>Box: 51 Folder: 30</td>
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<tr>
<td>Minutes, 1952-1959</td>
<td>Box: 51 Folder: 31-37</td>
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<tr>
<td>Index of Honorary Degrees from General Catalog, 1746-1906</td>
<td>52 Folder: 1</td>
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<tr>
<td>List of Honorary Degrees for Princeton-Related Men from General Catalog, 1746-1906</td>
<td>52 Folder: 2</td>
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<tr>
<td>Special Lists and Studies, 1890s and undated, 1890s, undated</td>
<td>52 Folder: 3</td>
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<tr>
<td>Correspondence, 1872, 1897-1898, 1900-1903</td>
<td>52 Folder: 4-7</td>
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<tr>
<td>Correspondence, Nominations, 1904-1914</td>
<td>52 Folder: 8-14</td>
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<tr>
<td>Correspondence, Nominations, Lists, 1915</td>
<td>52 Folder: 15</td>
</tr>
<tr>
<td>Correspondence with other universities regarding procedure, 1924-1946</td>
<td>52 Folder: 16</td>
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<tr>
<td>Commencement Orator Information, 1945-1954</td>
<td>52 Folder: 17</td>
</tr>
<tr>
<td>Public Relations, Memoranda and Releases, 1948-1951, 1971</td>
<td>52 Folder: 18</td>
</tr>
<tr>
<td>Standards and Rules, undated</td>
<td>52 Folder: 19</td>
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<tr>
<td>Latin Formulas, undated</td>
<td>52 Folder: 20</td>
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<tr>
<td>Degrees discussed but not granted because not accepted or unable to come, undated</td>
<td>52 Folder: 21</td>
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<td>Correspondence, Nominations, Lists, 1916</td>
<td>53 Folder: 1</td>
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<td>Minutes, Correspondence, Lists, Nominations, 1917</td>
<td>53 Folder: 2</td>
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<td>Minutes, Correspondence, Lists, 1918</td>
<td>53 Folder: 3</td>
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<tr>
<td>Minutes, Correspondence, Lists, Nominations, 1919</td>
<td>53 Folder: 4</td>
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<td>Correspondence, 1920</td>
<td>53 Folder: 5</td>
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<td>Correspondence, Lists, 1922</td>
<td>53 Folder: 6</td>
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<td>Correspondence, Lists, Citations, 1923</td>
<td>53 Folder: 7</td>
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<tr>
<td>Lists, 1924</td>
<td>53 Folder: 8</td>
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<tr>
<td>Correspondence, Lists, Citations, 1925</td>
<td>53 Folder: 9</td>
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<tr>
<td>Correspondence, Lists, 1926-1927</td>
<td>53 Folder: 10-11</td>
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<tr>
<td>Lists, 1928</td>
<td>53 Folder: 12</td>
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<tr>
<td>Lists, Citations, 1929</td>
<td>53 Folder: 13</td>
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<tr>
<td>Correspondence, Lists, Citations, 1930</td>
<td>53 Folder: 14</td>
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<tr>
<td>Lists, Citations, 1931</td>
<td>53 Folder: 15</td>
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<tr>
<td>Correspondence, Lists, Citations, 1932</td>
<td>53 Folder: 16</td>
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<tr>
<td>Correspondence, Lists, 1933</td>
<td>53 Folder: 17</td>
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<tr>
<td>Correspondence, Lists, Press Releases, 1934</td>
<td>53 Folder: 18</td>
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</table>
Subseries 5E: Committee on Honorary Degrees ... (Continued)

Minutes, Correspondence, Lists, Press Releases, 1935
Correspondence, Lists, Press Releases, 1936
Minutes, Correspondence, Lists, Press Releases, 1937
Papers regarding hon. degree for Max Broedel, 1936-1937
Minutes, Correspondence, Lists, Press Releases, Citations, 1938
Correspondence, Lists, Press Releases, Citations, 1939
Correspondence, Lists, Press Releases, Nomination, 1940
Correspondence, Lists, Press Releases, Citations, 1941
Report to Trustees, Lists, Correspondence, Press Release Citations, 1942
List, Citation, 1943
Report to Trustees, Citations, Correspondence, 1945
Report to Trustees, Lists, Correspondence, 1946-1947
Report to Trustees, Lists, Correspondence, 1949-1951
Commencement Program Notes, 1951-1952
Correspondence, Lists, 1952-1953
Proposals, Lists, 1958
Proposals, 1959, 1964
Loose papers from bound volume of honorary degree nominations, 1883-1895
Bound volume on honorary degree nominations, 1883-1895
Bound volume of minutes of meetings, 1901 June 5-1913 June 11
Committee Minutes, 1918-1924
Committee Minutes, 1925-1934
Committee Minutes, 1935-1940
Correspondence re: Mackenzie King, 1941
Committee Minutes, 1941-1942
Committee Minutes, 1953-1959
List of honorary degrees conferred, 1909-1920, 1934-1939
Guidelines for conferral of honorary degrees by the American Association of Colleges, undated

Box: 53 Folder: 19
Box: 53 Folder: 20
Box: 53 Folder: 21
Box: 53 Folder: 22
Box: 53 Folder: 23
Box: 53 Folder: 24
Box: 53 Folder: 25
Box: 53 Folder: 26
Box: 53 Folder: 27
Box: 53 Folder: 28
Box: 53 Folder: 29
Box: 54 Folder: 1-2
Box: 54 Folder: 3
Box: 54 Folder: 4-6
Box: 54 Folder: 7
Box: 54 Folder: 8
Box: 54 Folder: 9
Box: 54 Folder: 10-11
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Box: 54 Folder: 13
Box: 55 Folder: 1
Box: 55 Folder: 2
Box: 55 Folder: 3
Box: 55 Folder: 4
Box: 55 Folder: 5
Box: 55 Folder: 6
Box: 55 Folder: 7
Box: 55 Folder: 8
Box: 55 Folder: 9
Subseries 5F: Library Committee Reports, 1916-1945

Arrangement: No arrangement action taken or arrangement information not recorded at the time of processing.

Description: Reports of the Library Committee, 1916-1945, consists of one bound volume containing the reports of the committee assigned the topic of the University's library. It covers issues of the operations of the library, including acquisitions, usages, collections, staff, planning, finances, and administration.

One volume, dates not examined  Box: 56

Subseries 5G: Committee to Nominate Committees, 1933-1987

Arrangement: No arrangement action taken or arrangement information not recorded at the time of processing.

Description: Committee to Nominate Committees, 1939-1987, contains records related to the nomination of candidates to serve on the trustees' various committees. It also contains memorial minutes for deceased trustees.

Access:
Closed for 40 years.

Trustee Candidates (biographies), 1942, 1947, undated  Box: 57 Folder: 1-3

Correspondence, 1933-1950

(from Henry Lochran files), 1939-1949  Box: 57 Folder: 4

(from Walter Hope files), 1933-1948  Box: 57 Folder: 5-8

(from Fordyce St. John files), 1950  Box: 57 Folder: 9

Albridge Smith Memorial Minute, 1951  Box: 57 Folder: 10

Rudolph Schullinger Memorial Minute, 1969  Box: 57 Folder: 11

John Stuart Memorial Minute, 1970  Box: 57 Folder: 12

S. Barksdale Penick, Jr. Memorial Minute, 1984  Box: 57 Folder: 13

Chauncey Belknap Memorial Minute, 1984  Box: 57 Folder: 14

R. Manning Brown, Jr. Memorial Minute, 1986  Box: 57 Folder: 15

Harold Helm Memorial Minute, 1986  Box: 57 Folder: 16

George Berry Memorial Minute, 1987  Box: 57 Folder: 17

John Buchanan Memorial Minute, 1987  Box: 57 Folder: 18

Subseries 5H: Committee on University Affairs, 1897-1997 June 10

Arrangement: No arrangement action taken or arrangement information not recorded at the time of processing.
Description: Committee on University Affairs, 1897-1898, consists largely of faculty responses to a survey undertaken by the committee in 1897.

Correspondence, Reports, 1897
Abstracts of Faculty Letters, 1897
Faculty Questionnaire, 1997 June 10
Faculty Responses to Questionnaires, 1897
  (Baldwin to Frazer), 1897
  (Harper to Loomis), 1897
  (Magie to Murray), 1897
  (Ormond to Torrey), 1897
  (Vreeland to Westscott), 1897
  (Willson to Young), 1897
Correspondence, Reports, 1898

Subseries 5I: Miscellaneous Committees, 1902-2000 April 15

Arrangement: No arrangement action taken or arrangement information not recorded at the time of processing.

Description: Miscellaneous Committees, 1902-2000 contains information related to the work of generally short-lived committees created to address specific issues. The topics addresses include the sanitary conditions of the university, the humanistic collections, undergraduate life, the university's resources, co-education, and the future of the university. See the folder list for a complete list of topics.

Access:
Closed for 40 years.

Committee on Morals and Discipline, 1902
  Size: 1 folder
Committee on Humanistic Collections Minutes, Correspondence, 1943-1945
Committee on Undergraduate Life Report, 1955
Committee on Health and Athletics Minutes, 1959
Committee on the Library Report, 1961
Committee on Plans and Resources Report, 1968
<table>
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<tr>
<th>Committee on Student Life Statement, 1971</th>
<th>Box: 58 Folder: 22</th>
</tr>
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<tbody>
<tr>
<td>Committee on Coeducation Reports, Budget Estimate, Undergraduate Assembly Resolution, 1968</td>
<td>Box: 58 Folder: 23</td>
</tr>
<tr>
<td>Committee on Coeducation Reports, Budget Estimates, 1969</td>
<td>Box: 58 Folder: 24</td>
</tr>
<tr>
<td>Committee on Coeducation Report, 1970</td>
<td>Box: 58 Folder: 25</td>
</tr>
<tr>
<td>Draft Report of the Wythes Committee, 2000 January 29</td>
<td>Box: 58A</td>
</tr>
<tr>
<td></td>
<td>Size: 1 volume</td>
</tr>
<tr>
<td>Final Report of the Wythes Committee, 2000 April 15</td>
<td>Box: 58A</td>
</tr>
<tr>
<td></td>
<td>Size: 1 volume</td>
</tr>
</tbody>
</table>

**Series 6, Clerk's Records, 1880-1951**

Description: Series 6: Clerk's Records 1881-1951, contains records related to four Clerks: Elijah R. Craven (records date from 1881-1903), Wilson Farrand (records date from 1926-1942), Archibald A. Gulick (records date from 1943-1944), and Albridge C. Smith (records date from 1947-1951, and are currently closed). The Craven correspondence centers on specific duties incumbent on him such as the notification of the bestowal of honorary degrees by the trustees, the confirmation of details of Commencement ceremonies, etc. The Farrand papers include correspondence and documents related to certain issues that arose during his tenure (see the box list), as well as the responsibilities addressed by Craven. The Smith correspondence breaks down into two categories: that between Smith and Miss Margaret Sullivan, a secretary in the Office of the Secretary (then Alexander Leitch) and that between Smith and everyone else.

Arrangement: Arranged chronologically.

**Elijah R. Craven, 1880-1903**

- Incoming Correspondence, 1880s, 1890-1901
  - Box: 59 Folder: 1-10

- Letterbook, 1891-1903
  - Box: 59 Folder: 11-12

**Wilson Farrand, 1926-1942**

- Copy of Princeton's Charter and amendments, 1926, 1933
  - Box: 59 Folder: 13

- Anonymous report on Assistant Professor Miller's protest on theological character and views, undated
  - Box: 59 Folder: 14

- "A Laboratory Library" pamphlet by Professor Charles Rufus Morey, undated
  - Box: 59 Folder: 15

- Relating to the relations between the Princeton Theological Seminary and Princeton University, undated
  - Box: 59 Folder: 16
<table>
<thead>
<tr>
<th>Series 7, Trustee Resolutions ... (Continued)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outgoing correspondence by Farrand and President Hibben regarding the donation of W. S. Rainford's hunting trophies to the University, 1929-1933</td>
</tr>
<tr>
<td>Memorandum in honor of Dean Andrew West, upon his retirement, 1928</td>
</tr>
<tr>
<td>Correspondence on Princeton's banking scandal, 1933</td>
</tr>
<tr>
<td>Correspondence and reports on the Section of Museum, and the Committee Surveying Entrance and Degree Requirements, 1939-1940</td>
</tr>
<tr>
<td>Correspondence, 1940-1942</td>
</tr>
<tr>
<td>Archibald A. Gulick, 1943-1944</td>
</tr>
<tr>
<td>Correspondence and drafts of Minutes, 1943-1944</td>
</tr>
<tr>
<td>Albridge C. Smith, 1947-1951</td>
</tr>
<tr>
<td>General Correspondence, 1947</td>
</tr>
<tr>
<td>Sullivan Correspondence, 1947</td>
</tr>
<tr>
<td>General Correspondence, 1948</td>
</tr>
<tr>
<td>Sullivan Correspondence, 1948</td>
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<td>Committee on Future Operations, 1948</td>
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<td>General Correspondence, 1949</td>
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<td>Sullivan Correspondence, 1949</td>
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<tr>
<td>General Correspondence, 1950</td>
</tr>
<tr>
<td>Sullivan Correspondence, 1950</td>
</tr>
<tr>
<td>Department of Public Relations Report on Athletics, reports, inventories, 1951</td>
</tr>
<tr>
<td>General Correspondence, 1951</td>
</tr>
<tr>
<td>Sullivan Correspondence, 1951</td>
</tr>
</tbody>
</table>

Series 7, Trustee Resolutions, 1953-2006

accessionnumber: AR.2009.097

Description: Series 7: Trustee Resolutions 1953-2006 is a compilation of resolutions that were approved during Thomas Wright's tenure as secretary of the university and subsequently as vice president and secretary of the university (1974-1990, 1990-2003). The series includes a small number of resolutions that precede and succeed Wright's tenure.

Arrangement: The order of the materials at the time of transfer has been maintained.

Series 8, Trustee Oath Books, 1854-2018
Arrangement: No arrangement action taken or arrangement information not recorded at the time of processing.

Description: Series 8: Trustee Oath Books consists of oath books containing the written and sworn oaths of trustees along with the signature of the university president.

Trustee Oath Book, 1854-1981  
Description: Consists of one boxed and bound volume titled, "Oath Book," also includes a foreword by Alexander Leitch, written in 1961, when the volume was bound. The oath book contains the written and sworn oaths of trustees from June 1854 until October 1981.

Trustee Oath Book, 2010-2011  
accessionnumber: AR.2010.150

Trustee Oath Book, 2011-2012  
accessionnumber: AR.2012.019

Trustee Oath Book, 2012-2013  
accessionnumber: AR.2012.118

Trustee Oath Book, 2013-2014  
accessionnumber: AR.2014.054

Trustee Oath Book, 2014-2015  
accessionnumber: AR.2015.011

Trustee Oath Book, 2015-2016  
accessionnumber: AR.2015.115

Trustee Oath Book, 2016-2017  
accessionnumber: AR.2017.042

Trustee Oath Book, 2017-2018  
accessionnumber: AR.2017.108

Series 9, Card Index to Board of Trustee Meeting Minutes (1898-1978), 1968-1978  
accessionnumber: AR.2018.007

Arrangement: The index cards are arranged alphabetically.

Description: Series 9: Card Index to the Board of Trustee Meeting Minutes consists of cards arranged alphabetically by topic that provide an index to the contents of the Board of Trustee meeting minutes. The index covers the period roughly from 1898 to the mid 1970s. A card in the "Key" section of the index, which was written in 1968, explains "This reference file was prepared from Board and Executive Committee minutes and covers the period from October 1948 through January 1968. It goes into little or no detail in the matters dealt with in minutes of
the Finance and Grounds and Buildings Committees... The file incorporates cards from the old index, from c. 1898 until c. 1929." The index was updated into the mid 1970s.

- Card Index A-E (1898-1978), circa 1929, 1968-1978  Box: 64
- Card Index F-R (1898-1978), circa 1929, 1968-1978  Box: 65